



VILLAGE OF JEMEZ SPRINGS

Municipal Office

080 Jemez Springs Plaza

PO Box 269, Jemez Springs, NM 87025

Phone (575) 829-3540 • Fax (575) 829-3339

clerk@jemezsprings.gov Website: www.jemezsprings.gov



20__ Business Registration/License Application/Renewal Form
Please Complete **BOTH SIDES** and return with your payment of \$35.00
\$10.00 Late Fee after March 15

Legal (Corporate) Name of Business _____

Doing Business As (if different): _____

Mailing Address: _____

Phone: _____

Physical Address/Location (if different from above).

Applicant is: ☐ Individual/Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☐ Non-Profit

List Names and Addresses of Principal Owners, Partners or Officers

Contact Name & Title: _____

Phone Number: _____

Emergency Contact Persons (two are required): *MUST provide names and phone numbers.

1. Name: _____ Phone #: _____

2. Name: _____ Phone #: _____

Is your business: New, Home Based, Non Profit, None Apply (Circle One)

Is your building: New, Existing, Does Not Apply (Circle One)

Is your business Online: Yes No (Circle One)

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Type of Business (Products offered, service rendered, etc.):

☐ Manufacturing (31-33) ☐ Service (81) ☐ Contractor (Please send a copy of your NM Construction Industries Card) (23) ☐ Restaurant (Please Include a copy of your NM Food Certificate) (72)
☐ Lodging (72) ☐ Wholesale (31-33) ☐ Retail (44-45) ☐ Utilities (221) ☐ Waste Management (56)
☐ Real Estate (53) ☐ Professional, Scientific or Technical Services (54) ☐ Health Care & Social Assistance (62)
☐ Arts, Entertainment & Recreation (71) ☐ Educational Services (61) ☐ Information (51) ☐ Agriculture, Forestry, Fishing & Hunting (11) ☐ Other_____

Property Currently Zoned: _____
Correct Zoning: ☐ Yes ☐ No

Current NM Taxation and Revenue Identification number (BTIN-1#)

Please attach a copy of your BTIN Registration Document

Please attach a copy of your NMCI Card/NM Food Certificate, if applicable

Registration Fee: \$35.00 per location annually unless stated otherwise in the Village of Jemez Springs Code.

Payment will **not be accepted** if this application is **not fully completed** and returned **along with payment**. The

Business Registration Fee cannot be prorated: Amount Due \$35.00 Late Fee: \$10.00 will be added if not paid by

March 15th.

I certify by my signature that all the information provided is accurate, true and correct.

Signature of Representative for Applicant: _____

Print Name & Title: _____

Thank you for doing business with the Village of Jemez Springs!

*****For Village Office Use Only*****

Date Received: _____ Payment Received: Yes No

BTIN Registration Included: Yes No NMCI Card/NM Food Certificate Included: Yes No

NAICS Code: _____

Business License # Assigned: _____

Village Official Signature/Title: _____